



# KAZI NAZRUL UNIVERSITY

Kazi Nazrul University, Asansol – 713340  
West Bengal, India

Ref No:KNU/R/603/16

Date: 19-08-2016

## Tender Notification

Interested parties are requested to submit their lowest rates for different works relating to printing and processing of confidential paper for our Undergraduate courses with effect from the academic session 2016-17. The parties must have experience for doing related works for Post Graduate and Undergraduate Courses having different combinations of honours / pass subjects in any University of West Bengal. All the printing and processing work will be done at Kazi Nazrul University campus. The necessary infrastructure and materials will be borne by the University.

Quotation along with necessary credentials to be submitted in a sealed envelope addressed to 'The Registrar, Kazi Nazrul University, Nazrul Road, Kalla Bypass More, P.O.Kalla C.H., Asansol, Pin 713340, West Bengal' before 12:00 noon on 31-08-2016

### General Terms & conditions:

- Contract will be for 3-years and reviewed & renewed thereafter.
- This is strictly confidential work and hence the selected party must maintain the confidentiality.
- All sorts of problems of Examinations as may arise from time to time will be discussed with the Controller of Examinations / Dy. Controller of Examinations.
- The authority of the University reserve full right to terminate the order at any point of time.

Quotation should be done separately for two sizes 8.5 inch x 5.6 inch and A4 Size

1. Composing and printing –per page for first 100 copies
2. Subsequent printing per page for first 100 copies or part of it
3. Binding and Clothing Envelopes with 3 to 5 seals
4. Poly Packeting Charge per Poly Packet.
5. Original MSS packeting Charge Date wise per packet
6. Sub Packing charges for College Centre wise and date wise
7. Final Outer Packet per Cloths Bundle

Registrar (Additional Charge)  
Kazi Nazrul University,  
Asansol