



**KAZI NAZRUL UNIVERSITY  
ASANSOL, BURDWAN**

Advertisement No: **KNU/R/Rectt./061/16**

Dated: 19.01.2016

Applications are invited from Indian citizens in the prescribed forms to be downloaded from the University Website: [www.knuedu.in](http://www.knuedu.in) for recruitment to the following Non-Teaching Posts.

Downloaded forms must be accompanied with Crossed Demand Draft of requisite fee drawn in favour of Kazi Nazrul University payable at Asansol. Applicants must have the minimum qualifications & experience as per relevant latest recruitment rules for Non Teaching Staff in the State-aided Universities. Completed applications in the prescribed forms along with photocopies of two sets of all credentials must reach the office of the Registrar by 05.02.2016 (Through proper channel, in case of already employed candidates) by registered /speed post. **No TA/DA is admissible for attending the interview.** It should be noted that possession of minimum eligibility shall not confer any right to be called for the interview. Incomplete application will be rejected.

**Application Fee:** Rs. 300/- (Three hundred only) for UR and Rs. 150/- (One hundred fifty only) for SC/ST/OBC-A/OBC-B/Persons with disabilities

1. **Junior Assistant (with computer/typing knowledge)** No. of Posts-02 (two); [UR-01(E.C), ST-01] Pay Band Rs. 7200- 25400/- plus G.P. Rs. 3300/-

**Essential qualification:** (a) Higher Secondary (10+2) with Diploma/ Certificate course in Computer of at least six months' duration from a Govt. **OR** recognized Institution. (b) Upper age limit: As per Govt. Rules.

Sd/-

**Registrar (Addl. Charge)**