



Office of the Registrar  
**Kazi Nazrul University**

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.) Asansol  
– 713340, Dist. – Paschim Bardhaman, WestBengal

No: KNU/R/Admn (PG)/1563/23

Date: 18 October 2023

**NOTICE REGARDING ADMISSION CANCELLATION PROCESS**

**TWO-YEAR M.A/M.SC./M.COM/MBA/ L.L.M AND M.S.W. COURSES OF STUDIES FOR  
THE SESSION 2023-24**

Students who are intending to cancel their PG admission are hereby informed to cancel their PG admission through the Online Google Cancellation Form which will remain active on and from 18.10.2023 to 28.10.2023.

Students are advised to click the below given Online Google Cancellation Form link and submit the cancellation form therein and simultaneously they are required to email to the Head of the concerned Department stating their willingness to cancel their admission. Email IDs of the Heads of the Departments are there in the University Website.

No other way for requesting cancellation of admission will be entertained. Students should access the Online Google Cancellation Form link through their registered email id only; no other email id will be accepted.

Online Google Cancellation Form Link for cancellation:  
<https://docs.google.com/forms/d/e/1FAIpQLScmEjnI623aQNhM-ABnvQY6ekKL21mXsGR9EZ533BYAAQwnOQ/viewform?vc=0&c=0&w=1&flr=0>

In this connection, students are also informed that the process of refunding the admission fees, as per UGC guidelines, will be initiated in due course.

**Students who have taken admission in the 1st phase of admission process but did not attend their classes from 3rd October, 2023 or did not have 75% attendance in the first 10 class days may cancel their admission through this link by 28.10.2023) for getting maximum amount of refund of their admission fees.**

Students are requested to keep watching the Website for updates.

**Registrar**  
Kazi Nazrul University, Asansol