KAZI NAZRUL UNIVERSITY, ASANSOL, PASCHIM BARDHAMAN
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ADMISSION TO POST GRADUATE COURSES OF STUDIES

[2024-2025]

No.: KNU/R/PG-ADMN/24   Date : 13 December 2024

ADMISSION NOTICE – SPECIAL DRIVE FOR ADMISSION OF CANDIDATES BELONGING TO RESERVED CATEGORIES

Online Application process (Special Drive for admission of Candidates belonging to Reserved Categories) for admission to Two-Year M.A./M.Sc./M.Com/MBA and LL.M Courses of Studies for the session 2024-25 will commence on and from 13 December 2024 in the following disciplines. Apply online through the link given below on and from 13 December 2024.

Application Link: https://knupgadmission.aadija.biz/dashboard/

The Online Admission Portal will remain open from 13.12.2024 to 16.12.2024 till 11:59 p.m. **There will be no application fee.**

Please read carefully the instructions given below before filling up the Form.

Sd/-
Registrar

For queries candidates may contact at Phone No. 8653093360 during working days

KAZI NAZRUL UNIVERSITY		
SCHEDULE - ADMISSION TO PG PROGRAM - 2024 – 3RD TIME OPEN PORTAL		
SL.NO.	**NAME OF THE ACTIVITY**	**DELIVERY TIME**
1	PUBLICATION OF ONLINE ADMISSION NOTIFICATION	WEBSITE, 13.12.2024
2	MAKING PG EFORM LIVE	13.12.2024
3	ADMISSION-PG EFORM FILL UP ENDS	16.12.2024 AT 11.59 P.M.
4	ENTRANCE TEST, GROUP DISCUSSION AND PERSONAL INTERVIEW FOR MBA	18.12.2024
5	PUBLICATION OF 1ST MERIT LIST IN THE WEBSITE	19.12.2024
6	ADMISSION NOTIFICATION ON THE WEBSITE WITH PAYMENT LINK	19.12.2024
7	ADMISSION PROCESS AND ONLINE PAYMENT AND PAYMENT CONFIRMATION	19.12.2024-22.12.2024
8	PUBLICATION OF ADMITTED STUDENT LIST ON THE WEBSITE	23.12.2024
9	CLASS COMMENCEMENT - 1ST SEMESTER AND VERIFICATION OF DOCUMENTS	24.12.2024

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Instructions for Submission of Online Application

_____Online Application Forms will be available on the University website.

1. **Eligibility Criteria:**

SN	Discipline	Eligibility Criterion
1	ANIMAL SCIENCE: LB	Honours Graduate in Zoology/Conservation Biology/Animal Science/ Fishery & Aquaculture/ Animal Husbandry/Microbiology/Biochemistry/Biotechnology/Physiology/Genetics
2	APPLIED PSYCHOLOGY: LB	**Honours Graduate in the Concerned Subject**
3	BENGALI	Honours Graduate in the Concerned Subject
4	CHEMISTRY: LB	Honours Graduate in the Concerned Subject
5	COMMERCE: LB	Honours Graduate in the Concerned Subject

6	CONSERVATION BIOLOGY: LB	Honours Graduate in Botany/ Zoology/ Chemistry/ Physiology/ Microbiology/ Biotechnology/ /Environmental Science/Biochemistry/Genetics
7	ENGLISH	Honours Graduate in the Concerned Subject
8	EDUCATION: LB	Honours Graduate in the Concerned Subject [B.A in Honours in Education]
9	GEOGRAPHY: LB	Honours Graduate in the Concerned Subject
10	APPLIED GEOLOGY: LB	Honours Graduate in the Concerned Subject
11	GEOINFORMATICS: LB	Honours degree in Earth Science/Computer Science/ /Physics/ Engineering & Technology/Mathematics/Geography/Agricultural Science/ B.E or B.Tech in any Engineering Discipline
12	HINDI	Honours Graduate in the Concerned Subject
13	HISTORY	Honours Graduate in the Concerned Subject
14	LLM	3 Year or 5 Year LLB
15	MATHEMATICS:LB	Honours Graduate in the Concerned Subject
16	PHILOSOPHY	Honours Graduate in the Concerned Subject
17	PHYSICS:LB	Honours Graduate in the Concerned Subject
18	POLITICAL SCIENCE	Honours Graduate in Political Science/International Relations/ Public Administration/ Sociology/ Defence Studies.
19	URDU	Honours Graduate in Urdu/Persian
20	ZOOLOGY:LB	Honours Graduate in the Concerned Subject
21	MCA	Honours Graduate in the Computer Science / Statistics / Mathematics / BCA
22	MBA	Honours Graduates in Science/ Arts/ Commerce/ Medical/ Engineering/ Law (5 year) / B.Tech / M.Tech and equivalent courses under 10+2+3 system or equivalent with 45% marks in Honours courses or in aggregate.
23	SANSKRIT	Honours Graduate in the Concerned Subject

2. Before applying online, the candidate should read carefully the information mentioned in the admission notification in the University website (www.knu.ac.in)

3. For applying online, uploading of candidate's latest colour passport size photo is compulsory. Improper photo may lead to rejection of online application.

4. Applicants must verify their photo before confirming the submission of online application.

5. No application for admission will be allowed before or after the stipulated dates.

6. Items marked with * in the Application Form are mandatory to be filled in.

7. <mark>**No application fees.**</mark>

8. After successful submission, the confirmation of the same will be sent to the candidate through SMS and email provided in the application form.

9. No change of data will be entertained after successful submission of online application form.

10. The following original documents will be verified at the time of verification as per the admission schedule notified in the University website (www.knu.ac.in).

✓ Downloaded Printed Online Application Form

✓ Online Semester – I Fees Payment Slip

✓ Original Age Proof Certificate (Admit/ Certificate of Madhyamik or Equivalent Examination)

✓ Original Caste Certificate, if any (issued by competent authorities of Govt. of West Bengal)

✓ Original PWD Certificate, if any

✓ All Original Marksheets

✓ Valid ID Proof [Aadhar/EPIC/Driving License/Passport]

11. Original Migration certificate (wherever applicable) is to be submitted within a month from the date of admission.

12. Online information submitted by a candidate shall be kept in record for future use.

13. Applicants will not be informed about any activity by post. It is solely the responsibility of the applicants to follow the website for all activities including downloading, printing and submission of online Application Form.

14. Applicant's Mobile number and Email given in the application form should be correct to get SMS alert/Mail alert and should not be changed during the admission process.

15. <mark>**Application Form will be MOBILE NUMBER and EMAIL based. With one MOBILE NUMBER and EMAIL, a candidate can fill the form of his/her own subject and forms of MBA. His/her name will be appeared separately in the Merit Lists of his/her own subject, MBA.**</mark>

16. Merit list will be generated only on the basis of data provided in the application form. Once the merit list is published, no change in the marks on account of review or scrutiny secured by a candidate will be entertained.

17. At the time of verification, the photocopies of all the documents and printout of online submitted application form with payment receipts are to be submitted by the candidates.

18. For reservation of seats, reservation rules of Govt. of West Bengal will be followed.

19. Candidates applying for seats under reserved categories must submit their caste certificates **issued by competent authorities of Govt. of West Bengal.**

20. **In cases, where a subject is taught in different campuses (University and Affiliated Colleges), separate application for each campus is required to be filled up by an intending candidate. Then only his / her name will come in the merit list of different campuses.**

21. **MBA Course is open for candidates from any stream/subject. Any candidate can fill both the forms of MBA apart from the form of his/her own subject.**

22. **Intending candidates who are applying for the MBA should indicate whether he/she has qualified for any UGC approved management entrance test (CAT, MAT, XAT etc.), if yes then they should specify the name of the entrance test & percentile and upload the document in the Admission Portal under Marksheet upload tab. Please also note that a compulsory phone no. of parents should be there so that the candidates could be contacted in case the candidate is not responding while calling them to appear at the entrance test (KNU-MAT) and GD-PI for admission to the MBA course.**

23. In cases, where a subject is taught in different campuses (University and Affiliated Colleges) allotment of a particular campus will be made according to the merit and availability of seats at that campus.

24. Anti-ragging declaration is to be submitted by the candidate to the office of the concerned department within 10 (ten) days from the date of verification in prescribed format given in the University website.

25. Attendance by the candidate of 75% of total classes held in a semester is required for appearing in the concerned semester examination.

26. Every student shall be strictly bound by the University Act, Statutes, Ordinances, Rules and Regulations for pursuing the respective course.

27. Admission shall be treated as cancelled if a student fails to attend 75% of number of total classes held during the first 10 (ten) working days in the first semester from the date of the commencement of classes.

28. **Only the candidates obtained Bachelor's degree not earlier than 2021 will be eligible to apply. For LLM and MBA year of passing is not applicable.**

29. 80% of total seats in each programme are earmarked for KNU students only.

30. Rest 20% of total seats in each course is earmarked for other university students.

31. However, the un-filled KNU seats if any will be filled up by the out side university students and vice-versa as per seat matrix.

32. Those who are seeking admission for MBA course will have to go through a selection test and Viva Voce (GDPI), the test and Viva Voce (GDPI) will be conducted by the department. After selection test, a final Merit List will be published for the admission.

33. Applicants will upload the following at the time of submission of online application form for admission:

Photograph

Signature of the Applicant

Original Age Proof Certificate (Admit/ Certificate of Madhyamik or Equivalent Examination)

Caste Certificate, if any (issued by competent authorities of Govt. of West Bengal)

PWD Certificate, if any

EWS Certificate, if any

All Original Marksheets and Certificates

34. In any case and at any point of time, if it is found that a candidate has concealed, suppressed or distorted any information/fact in the online application form, admission of the candidate to the University will be cancelled.