Ref No: KNU/TPO/PLACEMENT/2021/11   DATE: 22.10.2021

SUB : Online Campus Hiring for Toppr DoC

It is hereby notified for information to all our students that Topper Doc is looking for 2020/2021 Passouts or alumni , from our esteemed institution who can join immediately. They are looking for **B.Sc / B.Tech / B.Pharma / BBA / MBBS / M.Sc / M.Tech / M.Pharma / MBA passouts in the year 2021/ 2020 / before 2020 or any relevant degree.**

Subject Expertise required will be any of the subjects namely Physics, Chemistry, Maths and Biology.

Job Description :-

Employment Type: Full Time, Contractual (open) 1 Year

Position : SME

Location : Permanent Work from Home

CTC : 20,000 INR Per Month for the subject expertise in 11-12th and 16,000 INR Per Month for the subject expertise in 5-10th

Functional Areas: Doubts

ABOUT THE ROLE :-

Toppr is looking for a Subject Matter Expert in its Knowledge Team. As a Subject Matter Expert, you'll clear students' doubts and help them improve their understanding. Manage a team of freelancers to ensure a seamless experience for the students using our platform. Training of freelancers and providing them regular feedback on their doubt solving skills. So, if you are student-centric and driven to change the way we look at education, then we'd love to talk to you!

WHY SHOULD YOU JOIN TOPPR :-

● Work with the best: Learn from leaders who have built Toppr from the ground up. Work with down-to-earth, highly experienced, and insanely ambitious colleagues.
●High-growth startup: Over the last 3 years, Toppr has grown over 50x, and we aim to grab a big chunk of this ever-expanding pie.
● High-growth industry: India's online education industry is an ever-expanding pie and is poised to grow to $2 billion in 3 years.
● As the business grows, you grow: We want Toppr to be built from within. We look at you as someone with the potential to make Toppr a $10B company.
●Complete ownership: Have the freedom to design and manage a process for content development. Be responsible for understanding students' needs and create high quality content to meet their students.

HOW YOU'LL RAMP :-
In the First Week...
●Understand Toppr's journey, its values and mission
●Understand the doubt solving process and its details
●Spend time with the different vertices of the Knowledge team, to get up-to-speed on Toppr's offering, its competition, and future outlook.

By Day 30...
●Define the objectives and key results (OKRs) that Toppr's knowledge strategy must achieve.
Coordinate with the team and manage the roadmap for content development.

KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla Bypass More,
P.O. – Kalla (C.H.), Dist: Paschim Bardhaman, Pin – 713340.

● Collect students' feedback, understand their learning needs, and focus on improving user performance.
● Manage freelancers - on-boarding, task allocation, review and feedback.

By Day 90...
● Watch your work make an impact beyond your domain by exploring all the works in team
● Define metrics and analyze data to measure engagement levels and performance of freelancers
● Nurture your team to move to the next level.

WHO YOU ARE :-
To be successful in this role, you'll need to have the following skills:
● Collaboration: Liaise with all teams to provide high-quality user experience.
● Humility: An approachable individual who is able to form strong and long-lasting relationships.
● Motivation: Ability to work under tight deadlines. Demonstrate a positive, 'can-do' attitude.
● Data-driven: Keen interest in evaluating product/market situations, analyzing raw data, and transforming it into actionable strategies.

Students are requested to follow links :
Step 1:- Online Link:- https://forms.gle/GPknzsxKX94GQwLC8

Sd/-
Training &
Placement Officer
Kazi
NazrulUniversity
Asansol